

**Academic Senate Council Minutes**  
**Monday, May 1, 2023**  
**Contra Costa College**

**The Hybrid Meeting was Called to Order in SAB211 at 2:15 p.m. with Introduction of Guests. Zoom Meeting ID: 711 104 6353**

**Academic Senate President:** Gabriela Segade  
**Voting Representatives:**  
**CIC/Vice President:** Anthony Gordon  
**Distance Ed:** Maritez Apigo  
**OER/ZTC:** Maritez Apigo  
**LA:** Erica Watson, Randy Carver  
**SS:** Lorena Gonzalez, Camille Santana  
**AACE:** Michell Naidoo, Elisabeth Schwarz  
**NSAS:** Deborah Dixon, Chao Liu  
**Adjunct Faculty:** *Vacant*  
**CTE:** Romus Reece

**Non-Voting Representatives:**  
**Council Assistant:** Lynette Kral  
**Classified Senate:** Karen Ruskowski  
**ASU:** *Vacant*

**Liaisons (Informational)**  
**ASCCC CCMS Liaison:** \*Lucy Giusto  
**ASCCC OER Liaison:** Maritez Apigo  
**ASCCC Relations with Local Senates:** \*Katie Krolikowski  
 \*Not in attendance

**Voting members absent:** Romus Reece (stepping down)  
**Voting members attending from remote location:** Randy Carver (using emergency)  
**Non-Voting members attending from remote location:** Karen Ruskowski, Lynette Kral

**AGENDA ITEMS**

**Approval of Agenda:** Maritza motioned to approve the agenda; Lorena seconded; favored by all in attendance.

**Approval of Minutes** Anthony motioned to approve the minutes of April 17; Erica seconded; favored by all in attendance.

**Public Comments** There were no public comments.

**Announcements:** Congratulations to Lynette for her 26 years of service and also Erica for receiving tenure.

**Faculty retreat:** Maritez motioned to invite all faculty; Michell seconded; all in favor.

- **Title** "Learning, Joy, and Appreciation!"
- **Budget** \$1800-\$2000
- **Food budget** \$13 per person for 100
- **Beverages** OJ from Gabriela, Jason Mayfield UF Champagne
- **Awards** Gabriela will work on these.
- **Professional Development** Gabriela asked members to send her PD activity ideas.
- **Advertisement** Gabriela will send out invitations and email announcements for attendees to RSVP to Erica and she will keep track of RSVPs for headcount.
- **Photos of event** All will take cell phone pictures.

**Library updates for summer and fall** The summer hours of 10-3 M-TH will be fully staffed. There's still money to buy films. Hotspots will be provided to students. She said there is an add on tool for searchable e-periodical database. Tutoring will only be available on Thursdays 9-6 and Fridays 7-2, and possibly on Saturdays depending on staff. The printer company the library uses went bankrupt. Both copy machines are in need of repair. Gabriela said that the ASC has extra money in the budget to fund some equipment. She will take this issue of the outdated copy machines to the College Council.

**Approval of DE Strategic Plan** Deborah motioned to approve the DE Strategic Plan; seconded by Lorena; all in favor.

**Guided Pathways Update on the 2022-2026 Work Plan / Plan Update** Kenyetta is seeking ASC endorsement. She gave thorough review of the plan. This will be brought back to the next ASC agenda on May 15 for endorsement. Kenyetta asked the members to send their comments back to her no later than May 13.

**Participatory Governance**

**Committees and faculty seats that need to be filled** Tabled for lack of time.

**ASC Committee Reports and Continuous Improvement** All committee reports were tabled for lack of time.

**ADJOURNMENT** The meeting adjourned at 4 pm. The next meeting is scheduled for May 15 in SAB211.